



## HAND SCORE REQUEST

### Return form & Payment to:

IC&RC  
3544 North Progress Avenue  
Suite 101  
Harrisburg, PA 17110

[info@internationalcredentialing.org](mailto:info@internationalcredentialing.org)

**Fee:** \$60.00

*Payable by Check, Money Order, Visa or MasterCard*

Hand Score Requests verify examination scores by hand scoring a candidate's exam responses to the examination master key. A Hand Scores do not challenge the design or content of an examination.

Please allow 3-4 weeks for processing. Notification of the results of the Hand Score will be sent to you from IC&RC's testing company, SMT. Please note that all exams have already been scored twice before they are reported.

Requests for Hand Scoring must be submitted to the IC&RC Office no later than 30 days after your examination.

Address:

Name (print): \_\_\_\_\_

Date of Exam: \_\_\_\_\_

Social Security or Candidate ID Number: \_\_\_\_\_

Name of Certification Board: \_\_\_\_\_

City/Province, State/Country, Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Exam:**  Counselor  Advanced Counselor  Clinical Supervisor  Prevention Specialist

Criminal Justice  Co-Occurring Disorders  Co-Occurring Disorders Diplomate  Peer Recovery

### For Credit Card Users:

Master Card  Visa

\_\_\_\_\_  
Name

\_\_\_\_\_  
Account number + 3 digit security code

\_\_\_\_\_  
Expiration Date

\_\_\_\_\_  
Billing address (if different from above)

---

City State Zip

---

Signature

Revised 1/2020